

## 6G – Preview Answers



### Matching

Match the phrases in Column A with the same meaning in Column B.

#### Column A

1. May I speak with Mrs Smith? *c*
2. I'm calling about... *e*
3. Can you call back another time? *a*
4. Can I take a message? *b*
5. Mrs Smith speaking. *d*

#### Column B

- a. Could you ring me again later?
- b. Would you like to leave a message?
- c. Can I talk to Mrs Smith?
- d. This is Mrs Smith.
- e. I'd like to talk about...



### You try

Choose from the phrases below and fill in the phone conversation.

Hold on a moment      *may I speak with*      *I'm calling about*      *speaking*  
*is that right?*      *see you later*

**Mr Johnson:** Hello.

**Daniel:** Hello, *may I speak with* Mr Johnson, please?

**Mr Johnson:** This is Mr Johnson *speaking*.

**Daniel:** Hi, my name is Daniel. *I'm calling about* the drum set you are selling. Is it still for sale?

**Mr Johnson:** Ah yes, the drum set. *Hold on a moment*. I'll just check with my wife... Yes, it is still for sale.

**Daniel:** Great. You were asking \$350, *is that right?*

**Mr Johnson:** Yes, \$350.

**Daniel:** Well then I'd like to buy it. Can I come over later today?

**Mr Johnson:** Certainly. We will be home all afternoon.

**Daniel:** Thanks a lot, *see you later*. Goodbye.



### Jumble

Number these sentences in the correct order to make a telephone conversation.

3 Hold on a moment please... Oh, I'm sorry, she's still in a meeting. Can I take a message?

5 I'll pass that on.

1 Hello, how can I help you?

4 Yes. Could you tell her that her package arrived and is ready to be picked up?

2 I'd like to speak to Mrs Green. Is she in?



### How about you?

Who do you usually talk to on the phone? Friends, co-workers, family? All of those.

Have you ever used English on the phone? Yes, I have.